

***BYLAWS FOR AMES SECTION OF THE AMERICAN CHEMICAL SOCIETY**

Bylaw I. Name

The name of this organization shall be the Ames Section, hereinafter referred to as “the Section,” of the AMERICAN CHEMICAL SOCIETY, hereinafter referred to as “the SOCIETY.”

Bylaw II. Objects

The object of the Section is the encouragement and advancement of chemistry in all its branches, the increase and diffusion of chemical knowledge, the promotion of scientific interests and inquiry, and the stimulation of the professional interest and promotion of the well-being of its members.

Bylaw III. Territory and Headquarters

The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be Ames, Iowa.

Bylaw IV. Members and Affiliates

Sec. 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Sec. 2. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY.

Sec. 3. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY.

***Effective February 24, 1977.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the American Chemical Society.

Bylaw V. Organization

Sec. 1. The officers of the Section shall be a Chair, Chair-Elect, Secretary and Treasurer. The offices of Secretary and of Treasurer may be held by the same person.

Sec. 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Sec. 3. The Executive Committee shall consist of the officers of the Section, the immediate Past Chair, the Councilors, the Alternate Councilors, and three members-at-large elected, one each year for a term of three years.

Sec. 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members, shall be chosen from the MEMBERS.

Bylaw VI. Manner of Election and Terms of Office

Sec. 1. Elected officers of the Section shall serve for a term of one year beginning on January 1 or until their successors are elected. The Chair-Elect shall succeed to the office of Chair upon completion of his term of office.

Sec. 2. Councilors and Alternate Councilors shall be elected for a term of three years beginning on January 1.

Sec. 3. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a member to fill out the unexpired term, if any. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and Chair-Elect at its annual election.

Sec. 4. Prior to October 1 of each year, the Chair shall appoint a Nominating Committee of not less than three members to furnish nominees for all elective offices and positions in which vacancies will occur during the ensuing year because of the provisions in Article V and Sections 1, 2 and 3 of this Article.

Sec. 5. The report of the Nominating Committee shall be made to a meeting of the Section and nominations for any office may be made by any member from the floor. The Secretary shall, not later than ten days thereafter, send all members of the Section the report of the Nominating Committee together with a secret ballot including any additional nominations made at the meeting. Members may substitute nominees of their own selection by writing in the names on the ballot. Members shall sign their names on an outside envelope and the ballots shall be enclosed in an inner unmarked envelope which the voters shall seal. All ballots cast shall be so mailed to the Secretary.

Sec. 6. All valid ballots cast as provided in Section 5 of this Article received by the Secretary on or before ten days after the date of sending them out shall be counted by three tellers appointed by the Chair, and the tellers shall make appropriate report of the balloting to the Secretary. In case of a tie vote for any elective office, the Executive Committee shall decide between the tie candidates by vote, and shall further proceed to fill any vacancies that may exist due to the death, resignation, refusal or inability to serve of any of the officers or elected candidates.

Bylaw VII. Duties of Officers

Sec. 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Sec. 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee.

Bylaw VIII. Committees

Sec. 1. There shall be an Executive Committee, a Nominating Committee, and such other committees as may be necessary for the proper conduct of the affairs of the Section.

Sec. 2. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

Sec. 3. All committees whose membership is not otherwise provided for in these bylaws shall be appointed by the Chair.

Bylaw IX. Meetings

Sec. 1. The Section shall meet upon due notice at such times and places as may suit its convenience.

Sec. 2. A quorum for a business meeting of the Section shall consist of twenty members of the Section. In the absence of a quorum, regular and special business meetings shall adjourn to a date.

Sec. 3. The Executive Committee shall meet upon due notice at such times and places as may suit its convenience, upon call of the Chair or upon request of a majority of its members. The order of business shall be such as the Committee provides from time to time.

Sec. 4. A quorum for an Executive Committee meeting shall consist of a majority of the members of the Committee. In the absence of a quorum, the meeting shall adjourn to a date.

Sec. 5. At regular meetings of the Section, the order of business shall be as follows:

- a. Minutes previous meeting
- b. Reports of officers
- c. Reports of committees
- d. Miscellaneous business
- e. Reading of papers
- f. Adjournment

Sec. 6. The regular order of business at a regular meeting may be suspended by a majority vote of the members present.

Sec. 7. The parliamentary procedure, for all Section meetings, not specifically provided in these bylaws, shall be in accordance with Robert's Rules of Order.

Bylaw X. Finances

Sec. 1. All members, except members in emeritus status of the SOCIETY, and National Affiliates may annually be assessed such local dues as the Section itself may determine.

Sec. 2. All Local Section Affiliates shall pay annual dues of \$2.00 more than the members pay and failure to pay such dues in advance shall terminate such affiliation.

Sec. 3. The raising and collecting of funds other than dues may be provided by suitable resolution adopted at a regular or special meeting of the Section by a majority vote of the members present, subject to the provisions of the Constitution and Bylaws of the SOCIETY.

Sec. 4. Donations or bequests of funds or property may be accepted by suitable resolution adopted at a regular or special meeting of the Section by a majority vote of the members present, subject to the provisions of the Constitution and Bylaws of the SOCIETY.

Bylaw XI. Amendments

Sec. 1. A proposed amendment to these bylaws must first be submitted in writing to the Executive Committee. If it is approved by a majority of the Executive Committee, the Secretary shall furnish all members of the Section with copies of the proposed amendment accompanied by suitable explanations and a return ballot not later than the time at which notice of the next meeting of the Section is given. Twenty days after the date of mailing out the amendment, the legal ballots received by the Secretary shall be counted by a committee appointed by the Chair. The amendment is adopted if two-thirds of the legal ballots are affirmative. The amendment becomes effective when the committee makes its report to the Secretary, and he receives notice of its approval by the Council of the SOCIETY, unless the effective date is stated in the amendment.

Sec. 2. Following adoption, the amendment becomes effective upon approval by the Council of the SOCIETY unless a later date is specified.

Bylaw XII. Dissolution of the Section

Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event this procedure is not practical, or there still remain unexpended funds, such funds shall be conveyed to the SOCIETY for the general purposes of the SOCIETY.